

2023-2024

# Student/Parent Handbook

DEEP CREEK



ACADEMY

281 S. Farmersville Blvd.  
Farmersville, CA 93223

Phone: 559-747-6205

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### **Deep Creek Academy's Vision**

Our vision is to be an exemplary learning community that fosters the academic and social development of all students to be ready for their career.

### **Deep Creek Academy's Mission Statement**

Deep Creek Academy provides an enriching environment, an individualized curriculum, and the acquisition of essential skills for professional preparation.

### **Principal's Message**

On behalf of our staff, welcome you to Deep Creek Academy!

At DCA we believe that all students can reach their highest potential in a safe, respectful, and supportive learning environment. Our team is fully committed to supporting the learning process for every student by teaching the skills necessary to reach any goal. We believe that a single student's success is not only their success, but our success as a staff/school, their family's success, and our community's success. We are dedicated to humbly serve and teach each student what it means to have a positive work ethic, belong to a caring community, and develop individual responsibility. We will nurture academic growth to prepare all students for a college or career ready future. One of our goals for the 2023-2024 school year is to continue to provide students with the opportunity to demonstrate their learning and growth through the communication of creative and critical thinking along with the collaboration with peers and staff. At DCA it is very important that all community stakeholders feel welcome and a part of the exciting changes taking place on our school campus. The participation of parents, families and the community are a critical and essential part of the success of all our students.

**Continuing in fall 2023, we will be providing Adult School courses in partnership with the Sequoias Adult Education Consortium offering the following Pathways:**

- English as a Second Language Educational Pathway:
  - To improve English speaking, reading, and writing
- Basic Skills/High School Diploma/High School Equivalency Educational Pathway:
  - To improve Math and English basic skills, earn a high school diploma, or earn a high school equivalency.
- Career Technical Education Pathway in Welding/Building Trades
  - To prepare students for careers in welding, building trades/construction

***For more information on our Sequoias Adult Education Consortium partnership and program offerings, please visit <https://sequoiasadulthood.com/pathways/index.asp>.***

Please feel free to call or visit our front office if you have any questions or need more information on any of our educational programs or if you would like to know how to volunteer and participate in any of our student activities on campus.

I look forward to a great school year at Deep Creek Academy for all students where "Knowledge is Power".

Sincerely,

**Arturo Villarreal**

**Principal of Alternative Education**

## Deep Creek Academy Team

Staff	Position	Email Address
Arturo Villarreal	Principal of Alternative Education	avillarreal@farmersville.k12.ca.us
Chris Juarez	Counselor	cjuarez@farmersville.k12.ca.us
Laura Byrd	Secretary	lbyrd@farmersville.k12.ca.us
Arlene Dodge	Teacher	adodge@farmersville.k12.ca.us
Charley DeFevere	Teacher	cdefeverfarmersville.k12.ca.us
Steve Ramirez	Teacher	sramirez@farmersville.k12.ca.us
VACANT	Community Liaison	@farmersville.k12.ca.us
Sylvia Lopez	Campus Aide	slopez@farmersville.k12.ca.us
Karen Cervantes	Child Care Aide	kcervantes@farmersville.k12.ca.us

### Bell Schedule

## *Deep Creek Academy* 2023-2024

Monday (Late Start)		
PLC	7:45 am - 9:00 am	75 min
Warning	8:55 AM	5 min
Period 1	9:00 am - 9:52 am	52 min
Break	9:52 am - 10:07 am	15 min
Period 2	10:07 am - 10:59 am	52 min
Period 3	10:59 am - 11:51 am	52 min
Lunch	11:51 am - 12:24 pm	33 min
Period 4	12:24 pm - 1:16 pm	52 min
Period 5	1:16 pm - 2:08 pm	52 min
Period 6	2:08 pm - 3:00 pm	52 min



Tuesday - Friday		
Warning	7:55 AM	5 min
Period 1	8:00 am - 9:00 am	60 min
Break	9:00 am - 9:15 am	15 min
Period 2	9:15 am - 10:15 am	60 min
Period 3	10:15 am - 11:15 am	60 min
Lunch	11:15 am - 11:50 am	35 min
Period 4	11:50 am - 12:50 pm	60 min
Period 5	12:50 pm - 1:50 pm	60 min
Period 6	1:50 pm - 2:50 pm	60 min

*Minimum Day Bell Schedule		
Warning	7:55 AM	5 min
Period 1	8:00 am - 8:37 am	37 min
Break	8:37 am - 8:52 am	15 min
Period 2	8:52 am - 9:29 am	37 min
Period 3	9:29 am - 10:06 am	37 min
Period 4	10:06 am - 10:43 am	37 min
Period 5	10:43 am - 11:20 am	37 min
Period 6	11:20 am - 11:57 pm	37 min

**Foggy Day Bell Schedule		
Warning	9:25 AM	5 min
Period 1	9:30 am - 10:27 am	57 min
Break	10:27 am - 10:42 am	15 min
Period 2	10:42 am - 11:39 am	57 min
Period 3	11:39 am - 12:36 pm	57 min
Lunch	12:36 pm - 1:06 pm	30 min
Period 4	1:06 pm - 2:03 pm	57 min
Period 5	2:03 pm - 3:00 pm	57 min

**Tutorial periods will be scheduled on an-as needed basis for intervention/re-engagement as part of our progress monitoring program, if/when a student is not meeting adequate academic progress.**

**\*Minimum Day Bell Schedule:** All students, regardless of their program, Will be scheduled to attend a full day on minimum days to meet their instructional minute requirement.

**\*\*Foggy Day Bell Schedule:** To be determined based on district directives.

## ATTENDANCE POLICY

### ABSENCES

All students should be on time every day. Late arrival disrupts class and causes loss of instructional time. Any student arriving after their program start time is considered tardy. Compulsory attendance laws require us to continue to verify reasons for all absences.

**ABSENCES MUST BE CLEARED WITHIN ONE DAY.** It is the responsibility of the student/parent to clear all absences through the front office. If an absence is not cleared within

ONE day of the absence, it shall be recorded and processed as a cut, truancy, or unexcused absence. Excessive absences will lead to the School Attendance Review Board (**SARB**) process.

#### WHEN ABSENT FROM SCHOOL

Absences must be cleared by a note or telephone call from a parent/guardian regardless of the age of the student. The school secretary is available between 7:00 a.m. and 3:30 p.m. each day. After hours, messages may be left on the school answering machine. The parents should give the reason for and length of absence. It is important for parents to call for each day of the absence. An absence may only be cleared by a phone call or a note from the parent/guardian of the student who is absent.

Eighteen-year-old students may clear their own absences only if they do not live with their parents. If an 18-year-old student lives with parents and wants to clear their own absences, they must have permission from their parents; in addition, have filled out and turned in an 18-year-old attendance form to the front office.

Absences for illness longer than three (3) days need a doctor's note to clear. Students arriving at school after 8:00 AM or 10:02 AM (depending on their schedule or flex program) must sign in at the office.

#### UNEXCUSED ABSENCE

Absent with the knowledge of parents, but not within the definition of the State Department, absences must be verified through the attendance office within one day of absence.

#### TRUANCY/ CUT ABSENCE

Students that have not provided evidence that parents were aware of the absence within one day of absence. Penalty is loss of privileges and may lead to some form of disciplinary action.

#### CONSEQUENCES OF BEING TARDY

When a student is tardy a phone call home is delivered by the Blackboard system. Students who are habitually tardy may be required to stay to make up their time and/or be referred to SARB.

#### INDEPENDENT STUDY

To request an Independent Study Program, parents/guardians and students must call the office at (559) 747-6205 to schedule an appointment to meet with the school administrator to review all possible options.

#### SCHOOL ATTENDANCE REVIEW BOARD

When students have excessive absences, they are unable to achieve the success they can attain. Alternatives are provided for those students who developed poor attendance patterns. When it has been recognized that a student has a series of excessive absences, the school will notify the parents by sending them a letter to encourage the parent to work and meet with their student to improve their attendance in school.

If the student continues to be absent, a second letter will be sent to the parents to encourage them to work and meet with school officials to have their students in school regularly.

If the parents have been unsuccessful in improving their students' attendance, the school will notify the parents that their case has been referred to the School Attendance Review Board (SARB) for a hearing.

If a student's attendance has not improved after the above-listed warnings by school. Officials, the parents are requested to appear before the School Attendance Review Board (SARB). SARB is specifically charged with finding solutions to unresolved student attendance and discipline problems by bringing together representatives from various agencies that may provide social/emotional support services, Probation, Law Enforcement, community representatives and others to serve on the board.

SARB will work with the parents in an attempt to understand why students are experiencing attendance/or behavior problems. They will serve as a vehicle to attempt to find a solution to the problem. When solutions are determined, the student and parent(s) will agree to an attendance contract that will be evaluated regularly. Most problems are resolved at this level.

If further attendance problems continue after the SARB meeting, other alternatives may be imposed. The case is going to the County Attendance Review Board (CARB) with alternatives determined to attempt to resolve the problem.

### LEAVING SCHOOL

Students leaving school at any time during the day must sign out in the office as they depart campus and must sign back in if they return prior to the close of the school day. Students leaving campus before the end of their program must have parent/guardian permission. Students must bring in a note if they leave then return to campus. Students who leave campus without signing out will be considered truant and appropriate disciplinary action will be taken.

Students who need to leave school during the day **MUST** get a permit to leave campus at the front office. Leaving campus without signing out is a serious matter and may result in disciplinary action. Students who leave campus **ANYTIME** during the school day without a permit to leave, cannot receive an excused absence. Students must have parent consent or a documented appointment in order to receive permission to leave campus.

Under Safe and Supportive Schools philosophy from the California Department of Education please note our school wide policy as outlined below.

### **Once a student leaves the school premises/campus they can NOT return without a valid/documented reason from a parent/guardian.**

- Students **CANNOT** sign themselves in/out and leave/return to the school premises without prior parent/guardian consent outside of their regularly scheduled time.
  - Example of Valid/Documented reason: A parent picks up the student for a doctor's appointment then student returns to school with appropriate doctor's note for attendance documentation.
- Students **CANNOT** leave during lunch then return without a valid reason from a parent/guardian.

- Example: Leaving to pick up or eat lunch at a local restaurant and then returning to campus to finish out the school day.

Students must stay on the school premises/campus for the entirety of their regularly scheduled time. This is to ensure:

- The least amount of school/classroom disruption as possible.
- The safety of all students, staff and approved visitors.
- The appropriate and accurate attendance accounting for all students.

#### RELEASE OF STUDENTS DURING THE DAY

Signed Emergency Cards that authorize persons other than the parent/guardian to pick up students from school will be maintained in the main office. Students will not be released to leave school with any person who is not on their Emergency Card. Students must be signed out through the main office. Individuals picking up students may be required to show valid identification.

#### ATTENDANCE REQUIREMENT FOR EXTRACURRICULAR ACTIVITY PARTICIPATION

Any student who is absent one or more periods during the day, or any part of a period without valid reason, may not participate in any extracurricular activities (games, dances, field trips, band trips, etc.) Students who are absent because of school activities or have obtained prior approval from the principal are exempt from this rule. Failure to comply with the above policy will result in a minimum of 3 school days ineligibility of activities. Students absent on Friday would be ineligible to participate in any school event scheduled for Saturday (the following day). **1 day of suspension = 2 weeks of ineligibility, students can't participate in any extracurricular activities during this time (dances, sporting events, field trips, graduation ceremonies, etc.)**

#### ABSENCES FOR SCHOOL ACTIVITIES

Absences due to a student's involvement in school-related activities, at which school personnel are present, are not considered absences by the state. It is the student's responsibility to make up any work missed as a result of absences.

### **DISCIPLINE & SAFETY POLICIES**

#### CODE OF BEHAVIOR

It is the intention of our staff to ensure that all students are responsible citizens and help them develop the skills that will enable them to be successful adults. In order to maintain an atmosphere of mutual respect and understanding it is the expectation that students follow the school guidelines and expectations.

#### SCHOOL GUIDELINES & EXPECTATIONS

- Attend school every day on time and prepared to work.
- Treat everyone with respect. This includes acceptance of authority and directions while maintaining appropriate self-direction and control.
- Excessive displays of affection (kissing and embracing) are not appropriate on campus.
- No gum on campus, and no food or drink in classrooms.
- Take pride in our campus. No vandalism or graffiti.
- Follow the dress code.
- Leave all valuables at home. We cannot be responsible for valuable items on campus.
- Comply with all state federal laws and board policies.

- DCA campus is a tobacco and drug free zone. Products, paraphernalia, or anything related to tobacco, marijuana, alcohol, or drugs is not allowed on campus and will have disciplinary consequences.

### DRESS CODE-RULES AND REGULATIONS

The Education Code states that student apparel must not interfere with the education process or cause a safety hazard. All clothing should be worn in good taste and should be clean. Under the provisions of this code, the following guidelines are required:

1. NO red or blue clothing is allowed on campus to ensure safety. Students will be warned and asked to change clothing.
2. Gang type clothing and accessories, as determined by school officials, will not be allowed. Those may include but are not limited to: gang type belts/buckles, writing on shirts, jackets, shoelaces in red or blue, etc.
3. Shorts must be an appropriate length and must be hemmed. (Example: jeans, sweats or cutoffs must be hemmed) As a guideline for appropriate length- cloth must touch student fingertips when arms are down at their side.
4. Dress/skirt length must be appropriate length (cloth must touch student fingertips when arms are down at their side).
5. Appropriate footwear must be worn at all times.
6. The school prohibits any clothing, jewelry, accessory, notebook, or any other item that denotes membership or affiliation with a gang and/or is inappropriate for the school environment.
7. Spaghetti straps, fishnet, halter tops, half shirt, low cut blouses, strapless, backless, or braless tops are NOT permitted. Mid-section must be covered, and the straps need to be appropriate thickness (1 inch wide).
8. NO see-through shirts, blouses, large mesh shirts, halter tops, sleeveless (undergarment) T-shirts, or any top where undergarments or chest area are visible is allowed.
9. Words or pictures NOT appropriate for the school environment may not appear on clothing. NO clothing items with profane or controversial sayings or pictures are allowed on campus. (Example: shirts that promote alcohol, drug use, racism, violence, sexual innuendos, etc.)
10. Sunglasses (unless prescribed) may not be worn in the classroom.
11. Inappropriate caps and other headgear (stocking caps, bandanas) may NOT be worn on campus. This includes red or blue and/or anything inappropriate for school. Caps must be worn with a bill facing forward. No hats/caps of any kind are allowed to be worn in the classroom.
12. Loose-fit styles of pants, shorts and overall are acceptable, however, EXTREMELY oversized clothes are NOT allowed. Pants and shorts must fit at the waist, hips, crotch, and thighs. NO sagging or bagging of pants is allowed.
13. Belts are acceptable to hold up clothes. Belts should be normal length. (Appropriate waist size) and fully tucked into belt loops provided. In NO case shall the belt hang down.
14. Straps on overall pants and shorts must be worn appropriately clipped on both sides.

The school administration and staff shall have the discretion to prohibit any other attire or items that do not meet the criteria listed in the dress code.

Inappropriate dress is NOT acceptable. The student will be asked to change, the parent may be requested to bring proper attire to school, or the student may be asked to return home (providing the school can secure parental permission) to get clothing acceptable to the dress code. Repeated violations may result in disciplinary action.

## STUDENTS ASKED TO RETURN HOME TO CHANGE CLOTHES WILL NOT RECEIVE AN EXCUSED ABSENCE.

### Dress Code Violation Procedures

- 1st Offense - Warning- Student must change inappropriate clothing or accessories.
- 2nd Offense - Student must change inappropriate clothing or accessories, phone call.
- 3rd Offense - Students must change inappropriate clothing or accessories, phone call.
- 4th Offense - 1 day of in-school suspension
- All succeeding offenses-1 day of in-school suspension and/or suspension.

It is the policy of Deep Creek Academy to take positive action through education, counseling, parental involvement, medical referrals, and police involvement regarding incidents concerning the possession, sale, and/or use of illegal substances and/or underage use of legal substances. An example of these substances includes, but not be limited to, marijuana, cocaine, LSD, glue, huffing of products, alcohol, PCP, amphetamines, and barbiturates.

Inspections for the location of drugs, narcotics, liquor, weapons, poisons, and missing properties are matters relating to the health, safety, and welfare of our campus. Student properties may be inspected by school authorities in the interest of maintaining a safe campus. A student's personal property and belongings may be searched if reasonable suspicion has been established by school authorities or law enforcement that the student may be in violation of Education Code 48900.

In an effort to keep the workplace and school free of illegal contraband, the district will utilize the services of nonaggressive trained detection canines to alert school administration to the presence of those substances prohibited by law and District Policy. These inspections shall be unannounced and will be made at the discretion of the program coordinator assigned to the district.

### GUIDELINES FOR SUSPENSION/EXPULSION

A pupil may be suspended from school on justifiable grounds for a period of time not to exceed a total of twenty (20) school days each year. Whenever possible, verbal notification will be given to parents immediately and teachers will be notified. Students on suspension are excluded from all school activities during the period of suspension. Suspended students are expected to be at home during the hours that school is in session while the suspension is in effect. Students can still work from home since our curriculum is online (website: [www.apexvs.com](http://www.apexvs.com)). Students can email staff to open up classwork.

In the event suspension becomes necessary, the minimum period of suspension shall be determined by the administration. The maximum suspension shall not exceed five (5) school days for any single incident; however, the District Superintendent may extend it for a longer period of time.

### GROUND FOR SUSPENSION & EXPULSION

A pupil may be suspended or expelled from school for acts which are listed in this section but not limited. Location of incidents that fall under the prevue of the school include on school grounds, during a school activity/event (on or off campus), coming and going from school, and anything related school activities.



Below are some incidents which are grounds for suspension:

1. Ed Code 48900

- a.** Caused, attempted to cause, or threatened to cause physical injury to another person.
- b.** Possessed, sold or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- c.** Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- d.** Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- e.** Committed or attempted to commit robbery or extortion.
- f.** Caused or attempted to cause damage to school property or private property.
- g.** Stole or attempted to steal school property or private property.
- h.** Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of their own prescription products.
- i.** Commit an obscene act or engaged in habitual profanity or vulgarity.
- j.** Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- k.** Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties. 888

### SKATEBOARDS/ ROLLER BLADES

Students are not allowed to ride skateboards or wear roller blades while on campus. These are not permitted on campus, including weekends.

### RADIOS/SPEAKERS ON CAMPUS

No radios, CD's, speakers, mp3, or music devices of any kind are allowed on campus. These items will be held for students and put in the office until the parent is notified to claim the item.

### HAZING

Engaging or having any part in hazing or committing any act that injures, degrades, or disgraces any other person attending school is specifically prohibited by Education Code Section 32050-52 and Education Code 48900, subsection (a) and/or (k). \*This includes the practice of harassing a student verbally or physically on his/her birthday.

## GAMBLING

The playing of any type of game, of chance, for money or other valuable exchangeable goods and/or gambling paraphernalia is NOT allowed. Gambling paraphernalia means any book, instrument, or apparatus by means of which bets have been or may be recorded or registered; any record, ticket, certificate, bill, slip, token, writing, scratch sheet, or other means of carrying on bookmaking, wagering pools, lotteries, numbers, policy, or similar games. Gambling Paraphernalia includes but is not limited to cash money, playing cards, poker chips, tokens, markers, buttons, card tables, dice, seating cards, etc. Under California Penal Code Section 330, every person who deals, plays, or carries on, opens, or causes to be opened, or who conducts, either as owner or employee, whether for hire or not, any game of faro, monte, roulette, lansquenet, rouge et noire, rondo, tan, fan-tan, seven-and-a-half, twenty-one, hokey-pokey, or any banking or percentage game played with cards, dice, or any device, for money, checks, credit, or other representative of value, and every person who plays or bets at or against any of those prohibited games, is guilty of a misdemeanor, and shall be punishable by a fine not less than one hundred dollars (\$100) nor more than one thousand dollars (\$1,000), or by imprisonment in the county jail not exceeding six months, or by both the fine and imprisonment. (Amended by Stats. 1991, Ch. 71, Sec. 1.)

## DRIVING POLICIES

Student parking is available in the student parking lots. STUDENTS MAY NEITHER DRIVE NOR RIDE WITH OTHER STUDENTS DURING THE SCHOOL DAY. Exceptions are by written permission from the parent. Violators of the above provisions are subject to disciplinary action. Should a student drive their cars during a school day without written permission, the school does not assume any responsibility. *Cars are not to be operated between classes or used as "lockers" for the storage of books, etc. Students are not permitted to loiter around or in their vehicles during school hours, including break.*

## VISITORS ON CAMPUS

To ensure minimum interruption of the instructional program, visits to the campus during school hours should be arranged with the teacher, secretary, and/or principal. If a conference with a teacher is desired, an appointment should be set with the teacher or secretary during non-instructional time. As a general rule, only parents may visit campus. Younger siblings or friends of students are NOT allowed on campus.

All visitors are required to enter the school grounds through the main office and must identify themselves to office personnel. Visitors are required to sign in before entering campus and must sign out upon leaving. All information on the visitor sign-in sheet must be completed before any visitor will be issued a visitor badge. Visitor badges must be worn at all times and must be returned to the main office upon departure.

Unless authorized by the superintendent, no agent/salesperson shall be permitted on campus to discuss business propositions of any sort with teachers or students during school hours.

## FOOD/DRINK

**All food and drink items are open to inspection by Deep Creek Academy Staff to ensure the safety of all of our students.**

- Food can **ONLY** be brought to school by parent or guardian and **MUST** be eaten during break or lunch.

- All drinks must remain on the floor next to your desk.
- This is to ensure no liquids spill on the computers.

### **CELL PHONE & FOOD POLICIES**

*These policies are being put in place in order to increase time on task and limit distractions. We ask for your cooperation in this effort to assist you in meeting your education goals. Thank you.*

#### **CELL PHONE**

Phones are NOT to be out during instruction.  
They CAN be used during break & lunch.

*These are the steps for violations:*

1. Warning
2. Student turns the phone into teacher/staff and is returned to the student after school. Phone Call Home by teacher.
  - a. If a student refuses to follow the directions of the teacher/staff and turn in their phone, this is a sign of defiance. The student will then be referred to the office and the parent will be notified.
3. Phone sent to front office. Phone call home from Principal. Phone is kept until after school.
4. Phone sent to front office. Parent Pick Up phone. Phone call home from Principal.

### **Counseling & Guidance**

#### **CLASS CHANGE POLICIES & PROCEDURES**

All courses at Deep Creek Academy are through Apex Learning online curriculum. Most courses are set up to be 5 credits each unless otherwise indicated. The following criteria are used in determining if there is a need for a course change:

1. Graduation requirements omitted from schedule
2. College requirements omitted from schedule.
3. Extenuating circumstances requiring an administrative decision.

*\*Note that students must pass the course sections with 60% or higher to advance in the course. It is vital to seek help from the teachers if a student is struggling in the course.*

School counselors are trained to help the student with educational planning, career decisions, interpretation of test scores, and personal concerns. Certain information of a personal nature that you share with the counselor is confidential (private). Some exceptions to this that counselors are mandated to report are: (1) child abuse; (2) child neglect; (3) sexual molestation; (4) planned, attempted or perpetrated criminal activity; or (5) situations involving a clear and present danger to yourself or others. California law generally requires the counselor to keep certain information confidential, unless one of the legal exceptions applies or you give written permission for the counselor to reveal such information.

#### **AUXILIARY COUNSELING SERVICES**

Personnel who specialize in the areas of substance abuse, child abuse, and other problems of a psychological and/or emotional nature are available to assist students. This service is on a referral basis by principal/counselor. If you or a friend is in need of this kind of service, please

contact DCA counseling staff (Mr. Villarreal or Mr. Juarez). CONFIDENTIALITY is maintained in these cases except in those circumstances outlined above.

### **EMERGENCY HOTLINES**

Alcohol Center for Teens	(559) 688-4685
Child Protective Services	1-800-331-1585
Cocaine Hotlines	1-800-262-2463
RAPE Crisis (Visalia)	(559) 732-7371
National Runaway Switchboard	1-800-231-6946
Smokers Help Line (English)	1-800-766-2888
Suicide Hot Line (Teens)	1-800-852-8336
Turning Point Youth Services	(559) 627-1385
Tough Love	1-800-333-1069

### **TEXTBOOK/LIBRARY**

The textbooks are available for student use inside the classroom. Lost or damaged books will result in the appropriate billing. Parents are responsible for textbooks and/or Library books that are issued. Students should protect the books issued to them and not loan books to friends. Books that are stolen are the responsibility of the student. Another book can be issued when the book is either paid for or a payment plan is agreed upon.

### **OUTSTANDING FINES**

Each school year, students incur expenses in a variety of ways. It is the responsibility of each student to pay these bills as soon as possible. Students who have outstanding fines will not be allowed to participate in extracurricular activities, including athletic events, or participate in the graduate ceremony until all bills are paid.

### **BUSES**

Students must obey state transportation rules and cooperate with the bus driver at all times. The school district is not compelled by law to furnish transportation. The privilege of riding the bus may be denied to anyone at any time.

### **TELEPHONES**

The school's telephones are for business only, Except, in an emergency students will not be permitted to use classroom phones. Students have access to office phones with *permission only*.

### **NURSE/HEALTH AIDE (SHARED WITH SNOWDEN ELEMENTARY)**

Each Student is expected to have on file, in the front office, a current Emergency Procedure Card signed by their parent/guardian, as well as a current immunization record. Medical excuses from PE, signed by a physician, must be presented to the secretary and a note will be provided to the teachers.

### **PRESCRIPTION MEDICATION**

No student will be allowed to bring medication to school, either prescription or over the counter and keep it on their person. However, if the student must take prescription medication during the school day it must be stored in the main office; in addition, an Authorization for Medication Form must be filled out and be on file in the main office. It will be the student's responsibility to come to the office at the appropriate time to be given their medication.

## **Deep Creek Academy Compact**

### ***School***

1. Provide a safe and nurturing learning environment.
2. Open communication with students and parents.
3. Provide individualized instructional programs to the success and well-being of our students.

### ***Students***

1. Be on time and ready to learn.
2. Show respect to self and others.
3. Positive academic performance in a timely manner.
4. Follow school and district guidelines.

### ***Parents***

1. Willingness to communicate parent concerns.
2. Be an integral part of your student's education.
3. Be an active participant in the school's culture.

## Acknowledgement of Deep Creek Academy's Student/Parent Handbook 2021-2022

This acknowledges that I have reviewed the Parent/Student Handbook information which has covered the following:

☐ Attendance procedures and SARB (Student Attendance Review Board)

☐ Discipline & Safety Policies

- Guidelines & Expectations
- Dress Code
- Discipline Protocols

☐ Counseling & Guidance Policies & Procedures

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

